

**KNOX COUNTY CAREER CENTER SCHOOL DISTRICT BOARD OF EDUCATION**

Organizational and Regular Meeting – January 14, 2010

An organizational and regular meeting of the Board of Education of the Knox County Career Center School District was held at 7:00 p.m., January 14, 2010 in the Boardroom of the Career Center, 306 Martinsburg Road, Mount Vernon, Ohio.

The oath of office was administered by the Treasurer of the Board to the following members of the Board of Education, Knox County Career Center School District:

Dr. Margie Bennett	Mr. Ken Boeshart
Mrs. Sharon Fair	Mrs. Jody Goetzman
Mr. Richard McLarnan	Mrs. Ruby Miller

The temporary chairman, Mr. Richard McLarnan, called the meeting to order.

Members present: Dr. Margie Bennett, Mr. Ken Boeshart, Mrs. Sharon Fair, Mrs. Jody Goetzman, Mr. Richard McLarnan, Mrs. Ruby Miller and Mrs. Mary Jean Theaker

Members absent: None

Representatives: None

Others present included: Mrs. Debbie Cisler, Mr. Robert Kirk, Mr. Jeff Lavin, Mrs. Jane Marlow, Mr. Mike Warbel, Mrs. Kelly Bell, Mrs. Kim Giles, Miss Karina Shackle, Mr. Thomas Liwosz, Mrs. Amber Lavin, Miss Clare James, Miss Mary Springer, Ms. Anita Van Winkle, Mrs. Tracy Elliott, and Mrs. Bernie Pachmayer.

The Pledge of Allegiance was led by Mrs. Bernie Pachmayer.

Mrs. Theaker nominated Mr. Richard McLarnan for the position of President of the Board of Education of the Knox County Career Center School District. Mrs. Miller seconded the nomination.

#1-10  
Election of President

Mr. Boeshart moved and Dr. Bennett seconded the motion to close the nomination.  
**Yea:** Boeshart, Bennett, Fair, Goetzman, Miller, Theaker. Mr. McLarnan abstained.  
Mr. McLarnan was declared President of the Board.

Mrs. Theaker nominated Dr. Margie Bennett for the position of Vice-President of the Board. Mr. Boeshart seconded the nomination.

#2-10  
Election of  
Vice-President

Mr. McLarnan moved and Mrs. Fair seconded the motion to close the nomination.  
**Yea:** McLarnan, Fair, Boeshart, Goetzman, Miller, Theaker. Dr. Bennett abstained.  
The President declared Dr. Bennett as Vice-President of the Board.

#3-10  
Treasurer's Regular  
Agenda  
Service Fund

Mrs. Miller moved and Mrs. Theaker seconded the motion to approve the Treasurer's Regular Agenda as follows:

Service Fund

Establish a Service Fund, such fund to be set aside as an account within the General Fund, and appropriate for the purpose of said Service Fund the sum of Five Thousand Dollars (\$5,000), which amount shall be incorporated into the appropriation of the Knox County Career Center School District for the year 2010.

**Yea:** Miller, Theaker, Bennett, Boeshart, Fair, Goetzman, McLarnan. Motion carried.

#4-10  
Legislative Liaison  
Student Liaison

Mrs. Theaker moved and Mr. Boeshart seconded the motion to appoint Mr. McLarnan as Legislative Liaison and Dr. Bennett as Student Liaison for the Knox County Career Center.

**Yea:** Theaker, Boeshart, Bennett, Fair, Goetzman, McLarnan, Miller. Motion carried.

#5-10  
Superintendent's  
Consent Agenda

Mr. Boeshart moved and Dr. Bennett seconded the motion to approve the Superintendent's Consent Agenda as follows:

Board Member Pay

Set Board Member pay at \$125 per meeting, for a maximum of 12 meetings per year.  
Standing Authorizations

Standing authorizations to allow for efficient financial management and full execution of duties by the Superintendent, Treasurer, and President:

- 1) Advances on Tax Settlements: Authorization for the Treasurer to secure advances on local taxes from the County Auditor when funds are available and payable to the district.
- 2) Investment of Inactive Funds: Authorization for the Treasurer to invest inactive funds at the market rate of return whenever inactive funds are available.
- 3) Payment of Bills: Authorization for the Treasurer to pay all bills within the limits of the appropriations resolution as bills are received and when, if applicable, the merchandise has been received in good condition.
- 4) Borrowing Authority: Authorization for the Treasurer and President to borrow funds, if needed, within the limitations established by state and federal law.
- 5) Purchasing Agent: Authorize the Superintendent to serve as purchasing agent for the district, and the Director to serve as purchasing agent pro tem in Superintendent's absence.
- 6) Employment of Personnel: Authorization for the Superintendent to employ such personnel as needed, subject to being presented for Board approval at the next regular meeting.
- 7) Approve Transfers, Advances, and Appropriation Modifications: Authorize the Treasurer to make transfers, advances and modifications to appropriations, as needed.
- 8) Prevailing Wage Coordinator: Authorize Treasurer to serve as Prevailing Wage Coordinator for the school district.
- 9) Consulting service, Construction and Purchasing Contracts: Authorize the Superintendent and Treasurer to enter into consulting service, construction contracts and purchasing contracts up to the amount allowed by law.
- 10) Suspension/Expulsion Hearing Designee: Appoint the Superintendent as designee to handle suspension hearings.

- Board Newspaper                      Designate the *Mount Vernon News* as the district's official newspaper.
- Member Insurance                      Insurance for Board Members on a per-request basis, with the district to be reimbursed for such insurance.
- Law Firm                                      The law firm of Bricker & Eckler of Columbus as district council.
- Attorney                                      Attorney Dane Gaschen of Bricker & Eckler as the Board's designee Hearing Officer in appeals of student expulsions by the Superintendent or Designee.

**Yea:** Boeshart, Bennett, Fair, Goetzman, McLarnan, Miller, Theaker. Motion carried.

- #6-10 Board Meeting Dates                      Dr. Bennett moved and Mrs. Goetzman seconded the motion to set the third Thursday (except July) of each month for regular board meetings as listed:

February 18	August 19
March 11	September 16
April 15	October 21
May 20	November 18
June 17	December 16
July 29	

**Yea:** Bennett, Goetzman, Boeshart, Fair, McLarnan, Miller, Theaker. Motion carried.

- #7-10 Board Meeting Dates and Times                      After further discussion Mrs. Miller moved and Mrs. Goetzman seconded the motion to adjust the dates and times as follows:

February 18 – 7 p.m.	August 19 – 12 noon
March 11 – 7 p.m.	September 16 – 7 p.m.
April 15 – 7 p.m.	October 21 – 7 p.m.
May 20 – 7 p.m.	November 18 – 1 p.m.
June 17 – 7 p.m.	December 16 – 1 p.m.
July 29 – 7 p.m.	

**Yea:** Miller, Goetzman, Boeshart, Bennett, Fair, McLarnan, Theaker. Motion carried.

#8-10  
Organizational Meeting Adjournment

At 7:12 p.m. Mrs. Miller moved and Mr. Boeshart seconded the motion to adjourn the organizational meeting.  
**Yea:** Miller, Boeshart, Bennett, Fair, Goetzman, McLarnan, Theaker. Motion carried.

The regular meeting was called to order by the President, Mr. Richard McLarnan.

Members present: Dr. Margie Bennett, Mr. Ken Boeshart, Mrs. Sharon Fair, Mrs. Jody Goetzman, Mr. Richard McLarnan, Mrs. Ruby Miller and Mrs. Mary Jean Theaker

Amber Lavin, Pre-Professional Mentorship Instructor and Kim Giles, Teacher Academy Instructor, along with students from both programs, discussed activities in their labs.

#9-10  
Superintendent's Consent Agenda Personnel

Dr. Bennett moved and Mr. Boeshart seconded the motion to approve the Superintendent Consent Agenda as follows:

Personnel, pending completion of all requirements for Career Center employment and retroactive where necessary:

Day School Substitutes – at established rate

Tina Urban – for the 2009-10 school year  
Matthew Maley – for the 2009-10 school year  
James Curtis Cree – for the 2009-10 school year

Adult Education

Cheryl Odu – Intro to MS Excel (2009) – 2 hours @ \$15/hour (CX24-01) to complete program that original instructor was unable to fulfill.

Salary Changes

Jane Hall, Librarian, prorated on Step 2 Class 0 of the Teachers' Salary Schedule for the 2009-10 school year, effective January 15, 2010

Carole Miller, from 2 part-time positions to one full-time position, prorated at the rate of \$23,208 for the 2009-10 school year, plus benefits, effective January 15, 2010.

Field Trips

Field Trips

<u>Date</u>	<u>Class/Organization</u>	<u>Location</u>
1-26-10	CBI Clear Fork HS & MS	Mt. Vernon High School – Knowledge Bowl Contest
1-30-10	Bus. Acad., IT & PPM	Delaware Area Career Center – BPA events/awards
2-09-10	CBI 9 and 10	Ontario High School – Knowledge Bowl Contest
2-09-10	CBI Clear Fork HS & MS	Ontario High School – Knowledge Bowl Contest
2-09-10	CBI Mt. Vernon HS	Ontario High School – Knowledge Bowl Contest
2-12-10	Bldg Trades & Carpentry	IX Center – Cleveland – Home and Garden Show
3-04-10	CBI Mt. Vernon HS	Dempsey MS – Delaware – Knowledge Bowl Contest
5-11-10	CBI Mt. Vernon HS	Ronald McDonald House – Columbus, Community Service

**Yea:** Bennett, Boeshart, Fair, Goetzman, McLarnan, Miller, Theaker. Motion carried.

#10-10  
Minutes

Mrs. Miller moved and Mr. McLarnan seconded the motion to approve the minutes of the Regular Meeting of December 8, 2009.

**Yea:** Miller, McLarnan, Boeshart, Bennett, Fair, Goetzman, Theaker. Motion carried.

#11-10  
Treasurer's Consent Agenda  
Financial Reports

Mr. Boeshart moved and Mrs. Miller seconded the motion to approve the Treasurer's Consent Agenda, as follows:

Financial Reports

Donations

Donations:

<u>To</u>		<u>From</u>
Children's Garden	- \$100.00	Kokosing Construction Company, Inc.
Financial Assistance Fund	- \$110.09	Altrusa Club
James Spadafore Fund	- \$1,000.00	Mary Spadafore

Appropriation  
Modifications

Amended Official Certificate of Estimated Resources from the County Auditor as follows:

Enterprise Fund

012	Adult Education	\$279,465.00
-----	-----------------	--------------

Appropriation Modifications:

Enterprise Fund

012	Adult Education	\$317,043.97
-----	-----------------	--------------

**Yea:** Boeshart, Miller, Bennett, Fair, Goetzman, McLarnan, Theaker. Motion carried.

#12-10  
FY2011 Budget

Mrs. Theaker moved and Mrs. Goetzman seconded the motion to adopt the FY2011 budget.  
(Board Referral File #13-10)

**Yea:** Theaker, Goetzman, Bennett, Boeshart, Fair, McLarnan, Miller. Motion carried.

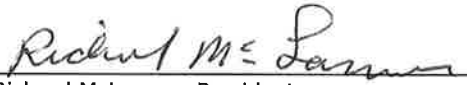
Discussion Items:

- Update on Hospitality & Gaming

#13-10  
Adjournment

At 8:03 p.m. Dr. Bennett moved and Mr. McLarnan seconded the motion to adjourn.

**Yea:** Bennett, McLarnan, Boeshart, Fair, Goetzman, Miller, Theaker. Motion carried.

  
Richard McLarnan, President

  
Tracy Elliott, Treasurer