The regular meeting of the Board of Education of the Knox County Career Center School District was held at 6:00 p.m., April 16, 2020, online through Google Hangout, complying with orders and guidance issued by the state government and agencies in response to the COVID-19 crisis.

The meeting was called to order by the President, Mr. Richard McLarnan.

Mr. McLarnan led the Pledge of Allegiance.

Members present: Dr. Margie Bennett, Mrs. Jody Goetzman, Mr. Richard McLarnan, Mrs. Ruby Miller, Mr. Donald Rogers, Mrs. Mary Jean Theaker, and Mr. Steve Thompson

Members absent: None

#22-20 Public Participation
Dr. Bennett moved and Mrs. Theaker seconded to motion to suspend Public Participation per Board Policy BFF.

Yea: Bennett, Theaker, Goetzman, McLarnan, Miller, Rogers, Thompson. Motion carried.

#23-20 Education – COVID-19
Mr. McLarnan moved and Mrs. Goetzman seconded the motion to authorize the Superintendent and Treasurer, during the time period that Knox County Career Center’s buildings are closed to students, per Governor DeWine’s order or a state and local state of emergency, to take any and all actions necessary to maintain the educational program and provide for the safety of all students and staff, including, but not limited to, directing staff as appropriate, implementing curriculum as appropriate, and complying with orders and guidance issued by the federal and state government and agencies in response to the COVID-19 crisis, retroactive to March 13, 2020.

Yea: McLarnan, Goetzman, Bennett, Miller, Rogers, Theaker, Thompson. Motion carried.

#24-20 Local Agencies – COVID-19
Mr. Rogers moved and Mrs. Miller seconded the motion to Authorize the Superintendent and Treasurer, during the time period that Knox County Career Center’s buildings are closed to students, per Governor DeWine’s order or a state and local state of emergency, to take any and all actions necessary to cooperate, as much as feasible, with local agencies such as the Health Department, Emergency Management Agency, Knox Community Hospital, Mount Vernon Fire and Police Department, and Sheriff’s Department to donate consumable supplies, loan non-consumable equipment, and enter into agreements as needed, including the use of facilities, retroactive to March 13, 2020.

Yea: Rogers, Miller, Bennett, Goetzman, McLarnan, Theaker, Thompson. Motion carried.

Mrs. Miller moved and Mr. Rogers seconded the motion to adopt the following amended Resolution:

**RESOLUTION ADOPTING AN ALTERNATIVE MAKE-UP PLAN FOR DISTANCE LEARNING**

WHEREAS, the Knox County Career Center Board of Education desires that students have learning opportunities even when schools are closed for any of the reasons specified in section 3313.482 of the Ohio Revised Code; and

WHEREAS, section 3313.482 authorizes a board of education to adopt a plan by August 1 of each year to provide online learning opportunities for students in lieu of attendance on such days of closure;

NOW THEREFORE BE IT, AND IT IS, HEREBY RESOLVED that the Knox County Career Center Board of Education hereby approves the following plan.

**PLAN FOR ALTERNATIVE MAKE-UP OF REQUIRED DAYS/HOURS**

Pursuant to Ohio Revised Code section 3313.482, the board of education of Knox County Career Center hereby authorizes the following plan to allow students of the district to access and complete classroom lessons in order to fulfill the number of hours because of the closing of schools for any of the reasons specified in section 3313.482.

1) This plan is adopted, pursuant to approval of the board of education, prior to August 1,
and is amended as per Governor Order in relation to COVID-19 pandemic.

2) This plan includes the written consent of the teachers’ employee representative as designated under division (B) of section 4117.04. Such consent is on file in the official file of the board of education and is hereby incorporated into this plan as if specifically rewritten.

3) Not later than November 1 of the 2019-2020 school year, each classroom teacher shall develop a sufficient number of lessons for each course taught by that teacher with such lessons requiring, in the judgment of the teacher, an amount of time equal to or greater than the number of hours that are the equivalent of three school days in such teacher’s class.

4) The teacher shall designate the order in which the lessons are to be posted on the district’s web portal or website.

5) Teachers will update or replace such lessons as necessary throughout the school year based on the instructional progress of students.

6) As soon as practicable after an announced school closure authorized under section 3313.482, the appropriate administrator may direct staff to make the designated lessons available on the district’s portal or site. Each lesson shall be posted for each course that was scheduled to meet on the day of the school closing.

7) Each student enrolled in a course for which a lesson is posted shall be granted a two-week period from the date of posting to complete the lesson. If the student does not complete the lesson within this time period, the student will receive an incomplete or failing grade unless a reason sufficient to the teacher is provided.

8) Students without access to a computer shall be permitted to complete the posted lessons at school after the reopening of school. Students utilizing this option will be granted two weeks from the date of reopening to complete such lessons. If the student does not complete the lesson within this time period, the student will receive an incomplete or failing grade unless a reason sufficient to the teacher is provided. The district will provide access to district computers before, during, or after the school day (provided that the equipment is available and accessible at those times) or may provide a substantially similar paper lesson in order for students to complete the assignments.

9) The board of education hereby authorizes “blizzard bags,” which are paper copies of the lessons posted online for the purposes of making up to three days when school is closed due to weather. Teachers shall prepare paper copies approximating the content of the online lessons and shall update such paper copies when updating any of the online lessons. “Blizzard bags” shall be distributed to all students by not later than December 1 of the school year or such other date as may be selected by the superintendent. Students shall submit completed lessons to the teachers assigning such lessons not later than two weeks after the date of school closing for which the “blizzard bag” lessons are assigned.

10) In the case of unforeseen circumstances when school is ordered to be closed for an extended period of time, additional paper copies can be provided to students unable to participate in online distance learning for any reason.

Yea: Miller, Rogers, Bennett, Goetzman, McLarnan, Theaker, Thompson. Motion carried.

#26-20 Substitute Teacher

Mr. Thompson moved and Dr. Bennett seconded the motion to approve Ryan Goetzman, HS substitute teacher for the 2020-21 school year at the established rate.

Yea: Thompson, Bennett, McLarnan, Miller, Rogers, Theaker. Mrs. Goetzman abstained. Motion carried.

#27-20 Superintendent’s Consent Agenda

Resignation

Mrs. Theaker moved and Mrs. Goetzman seconded the motion to approve the Superintendent’s Consent Agenda as follows:


Academic Course Catalog

Substitute Teachers 2020-21

2020-2021 Academic Course Catalog. (Board Referral File #27-20)

Substitute Teachers for the 2020-21 school year:

Lindsey Anderson
Craig Campbell
David Fry
David Jess
Judy Novak
Dayton Reed
Eugene Benson
Sherry Curry
Mark Fulmer
Annamae Lockhart
Erica Pullins
Camille Wilkin
Thomas Brannan
John Feltman
Kim Giles
Gary Miller
Peggy Pursel
Ron Cameron
Cole Forshey
Daniel Hamman
Emily Morrison
David Randall
Hire Darla Frazier, KTC Secretary, full-time beginning May 1, 2020, 12-month Secretary, Step 0 pro-rated for 2019-2020 year. Darla is currently employed as a part-time receptionist.
Hire Beth Sheffer, KTC NATCEP/STNA/Nursing Instructor, $27/hr., part-time as needed, beginning May 1, 2020, pending completion of requirements for Knox County Career Center employment.

**Yea:** Theaker, Goetzman, Bennett, McLarman, Miller, Rogers, Thomson. Motion carried.

Mrs. Miller moved and Dr. Bennett seconded the motion to approve the minutes of the Regular Meeting of March 13, 2020.

**Yea:** Miller, Bennett, Goetzman, McLarman, Thompson. Mr. Rogers and Mrs. Theaker abstained. Motion carried.

Mr. McLarman moved and Mrs. Theaker seconded the motion to approve the Treasurer’s Consent Agenda, as follows:

Financial Reports

**Appropriation Modifications:**

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Yea: McLarman, Theaker, Bennett, Goetzman, Miller, Rogers, Thompson. Motion carried.

Dr. Bennett moved and Mrs. Goetzman seconded the motion to approve Compensation Agreement with Lemmon Development. Lemmon Development plans to construct a new retail development in Knox County and has requested a tax exemption for a period of ten years. Lemmon Development will pay the Knox County Career Center each year by July 15 the amount equal to the difference between the real property tax revenue the Career Center would have received through the property tax system as if an exemption had not been granted.

**Yea:** Bennett, Goetzman, McLarman, Miller, Rogers, Theaker, Thompson. Motion carried.

At 6:13 p.m., Dr. Bennett moved and Mrs. Goetzman seconded the motion to adjourn.

**Yea:** Bennett, Goetzman, McLarman, Miller, Rogers, Theaker, Thompson. Motion carried.

Richard McLarman, President

Tracy Elliott, Treasurer